

# Public Document Pack



## LICENSING COMMITTEE

**Date: Tuesday, 20 January 2026**

**Time: 10.00am,**

**Location: Council Chamber**

**Contact: Gemma O'Donnell (01438) 242216  
committees@stevenage.gov.uk**

**Members:** Councillors: Lin Martin-Haugh (Chair), Lloyd Briscoe, Peter Clark, Coleen DeFreitas, Alistair Gordon, Lynda Guy, Robin Parker CC, Claire Parris, Ellie Plater, Tom Plater, Ceara Roopchand, Loraine Rossati, Carolina Veres and Tom Wren

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## AGENDA

### **PART 1**

#### **1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

#### **2. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record of the minutes of the previous meeting held on 22 December 2025.

3 – 8

#### **3. LICENSING HEARINGS - PROCEDURES**

To note the procedure for the hearing of licensing applications and reviews.

9 – 10

#### **4. APPLICATIONS FOR FIVE TEMPORARY EVENT NOTICES AT STEVENAGE WINTER WONDERLAND, CAR PARK, STEVENAGE LEISURE PARK, KINGSWAY, STEVENAGE, SG1 2UA**

To determine five Temporary Event Notices applied for by Mr Manning, the organiser of Winter Wonderland, Stevenage.

11 – 72

#### **5. URGENT PART I BUSINESS**

To consider any Part I business accepted by the Chair as urgent.

#### **6. EXCLUSION OF PUBLIC AND PRESS**

To consider the following motions –

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

**7. URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent.

Agenda Published 15/01/26

# Agenda Item 2

## STEVENAGE BOROUGH COUNCIL

### LICENSING COMMITTEE MINUTES

Date: Monday, 22 December 2025

Time: 10.00am

Place: Council Chamber

**Present:** Councillors: Lin Martin-Haugh (Chair), Peter Clark, Coleen De Freitas, Claire Parris and Loraine Rossati

**Start / End Time:** Start Time: 10.00am  
End Time: 12.10pm

#### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillors Lloyd Briscoe, Alistair Gordon, Lynda Guy, Robin Parker, Ellie Plater, Tom Plater, Ceara Roopchand, Carolina Veres and Tom Wren.

#### 2 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the meeting of the Licensing Committee held on 9 December 2025 be agreed as a correct record and signed by the Chair.

#### 3 LICENSING HEARINGS - PROCEDURES

It was **RESOLVED** that the Terms of Reference be noted.

#### 4 APPLICATION FOR A TEMPORARY EVENT NOTICE AT THE ROYAL OAK PUB, STEVENAGE SG1 3RA

The Committee considered an objection to a temporary event notice (TEN) at The Royal Oak PH, Walken Road, Stevenage.

The Council's Licencing Officer introduced the report outlining the matter to determine a TEN for New Years Eve (31 December 2025) at 11pm and finishing at 1:30am on New Years Day (1 January 2026).

It was noted that the TEN would allow for a DJ in the main and sports bar area and would provide the authorisation of the sale of alcohol on and off the premises, regulated entertainment and late-night refreshments.

Officers noted that the TEN for this event referred to adopting conditions currently included in the Premises Licence.

The Chair then invited Environmental Health to present their case.

The Environmental Health Officer highlighted key points from their evidence and noted the long history of noise complaints from the Royal Oak. This was due to both the music from the venue and patrons outside. The premises was located close to residential properties and was not designed for amplified music.

The Environmental Health Officer noted that his involvement with the premises began in January 2025, when it was considered that the Premises Licence and operating schedule contained inadequate conditions.

It was noted that the Officer, Premises Licence Holder and McMullen & Sons Ltd had discussed a variation to the Premises License which was submitted and approved to introduce tighter controls.

The Environmental Health Officer explained that shortly after this a complaint was received regarding non-compliance with the new conditions, and following a site visit from the Officer, the manager at the time confirmed they were unaware of the updated conditions. It was noted that attempts at compliance were observed on later visits.

The Environmental Health Officer referred to the previous TENs considered by the Committee, which included an event for New Years Eve, where a counternotice was served. The Committee was advised that the current application did not seek to disapply the Premises Licence conditions and did not overlap with the licence as previous TENs had.

The Committee noted an update from the Officer on matters arising since the previous Committee meeting held on 9 December 2025. The Officer explained that they had written to Mr Gould who was the Designated Premises Supervisor (DPS) on 17 December 2025 explaining that under Section 106 of the Licensing Act 2003, he could propose a modification to the TENs to mitigate perceived risks.

The proposed modifications would have restricted regulated entertainment to what was already permitted under the Premises Licence, while allowing the sale of alcohol and late-night refreshments after 11pm. The Environmental Health Officer stated that their proposal was rejected.

The Officer further advised the Committee that an additional complaint had been received relating to the use of the outdoor space during the weekend of 19 December 2025.

The Environmental Health Officer explained that the Premises could support regulated entertainment, but required careful management due to its location and structure, and noted that the conditions must be implemented in practice to promote the Licensing Objectives.

The Chair invited all parties to ask questions to the Environmental Health Officer.

The Committee sought clarification on the differences between the previous TEN for this date and the current one. The Licensing Officer confirmed that the current TEN proposed compliance with all Premises Licence conditions and extended regulated

activities from 11pm to 1:30am, rather than 7pm to 1am.

The DPS clarified that the sound mitigation measures had been installed at the Premises and explained the non-compliance with the new licence conditions had occurred because the updated Premises Licence had not been received.

In response to a question from the DPS the Environmental Health Officer confirmed that the proposal to modify the TEN was only to remove the additional time for regulated entertainment and not to remove all of the proposed activities under the TEN.

The Chair then invited Mr Gould to present their case.

The Committee then heard from Mr Gould the DPS on behalf of the applicant Park Valley Way Pub Company.

Mr Gould outlined his 15-year involvement with the Premises and that he respected the Committee's previous decisions in relation to previous TENs. He explained that the application was intended to allow the Premises to Celebrate New Year's Eve while complying with all conditions.

The Committee heard from Mr Gould that enforcement action by the Council had been inconsistent and that the Premises had made repeated efforts to comply with changing advice. This included relocating the smoking shelter, installing noise monitoring equipment and purchasing sound mitigation measures.

The Chair invited all parties to ask questions to Mr Gould.

Mr Gould explained that previous TENs had been approved, including following the service of an abatement notice. It was noted that ongoing complaints were linked to parking disputes with a neighbouring resident and expressed concern that refusal of the TEN would have serious consequences for the future of the Premises and his family.

In response to questions from the Committee, Mr Gould confirmed that he was willing to implement the Premises Licence conditions under the TEN. He advised that the event would be limited to 100 attendees, not including staff, which would be controlled by a ticketing system with entry required by 10pm. He confirmed that there would be a DJ connected to the noise limiter.

The Committee accepted that any inconsistencies between the Premises License conditions and those conditions proposed within the TEN were typographical errors, and the intention had been to comply fully with the Premises Licence conditions.

The Chair invited all parties to sum up.

Licensing Officers declined to provide a summary.

The Environmental Health Officer declined to provide a summary.

Mr Gould stated that the Premises hosted in excess of 100 events per year, totalling approximately 1,500 events during his tenure. This included 14 New Year's Eve events, none of which were previously objected. Mr Gould stated that he was the only consistent element in the operation of the Premises and referred to a lack of continuity within Licencing and Environmental Health.

It was **RESOLVED** to permit the TEN to proceed subject to the imposition of all of the Premises Licence Conditions except paragraphs 1 and 2 from annex 3.

## **REASON FOR DECISION**

The Committee considered all written and oral representations, the Licensing Objectives, the Council's Licensing Policy and statutory guidance.

The Committee noted that it was not bound by its decision on the previously submitted TEN for the same date. The Committee also noted that it had heard directly from the DPS Mr Gould on this occasion which they had not previously.

The Committee noted the representations from the Environmental Health Officer and noted the long history of noise complaints relating to the Premises and the previous failures to utilise the noise limiter.

The Committee acknowledged Mr Gould's representations regarding the importance of the event, particularly given the significance of New Year's Eve for the hospitality sector.

The Committee considered the options available and concluded that the TENs would be permitted subject to the imposition of all Premises Licence conditions, with the exception of paragraphs 1 and 2 Annex 3. The Committee noted that any future non-compliance or complaints would be relevant to the consideration of any future licensing applications.

## **5 URGENT PART I BUSINESS**

There was no Urgent Part I Business.

## **6 EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED**:

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.
2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

7      **URGENT PART II BUSINESS**

There was no Urgent Part II Business.

**CHAIR**

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# Agenda Item 3

## STEVENAGE BOROUGH COUNCIL

### LICENSING COMMITTEE

#### HEARING OF LICENCE APPLICATIONS – PROCEDURE

The Committee will apply the following procedure when considering Liquor Licence applications and Review applications to ensure adherence to the rules of natural justice.

1. The Chair will introduce himself/herself and invite the other Committee Members, the Licensing Officer(s), Legal Advisor, Committee Administrator, Responsible Authority representatives, interested parties and the Premises Licence Holder and any representative to introduce themselves.
2. The Licensing Officer will outline the reason for the hearing and report on the facts of the case. Members of the Committee, the Responsible Authority representatives, those who had submitted representations, and Premises Licence Holder (and/or representative) may ask questions of the Licensing Officer.
3. The Responsible Authority representatives may then state their case, calling any witnesses.
4. With the Chair's permission, Members of the Committee and the Premises Licence Holder (and/or representative) may then ask questions of the Responsible Authority representatives.
5. Those who have submitted representations may then state their case, calling any witnesses.
6. With the Chair's permission, Members of the Committee and the Premises Licence Holder (and/or representative) may then ask questions of those who have submitted representations.
7. The Premises Licence Holder (and/or representative) will state their case, calling any witnesses they wish.
8. With the Chair's permission, Members of the Committee, Responsible Authority Representatives and those who have submitted representations may then ask questions of the Premises Licence Holder (and/or representative).
9. The Responsible Authority representatives are then invited to sum up.
10. Those who have submitted representations are then invited to sum up.
11. The Premises Licence Holder (and/or representative) is then invited to sum up.
12. The Committee will retire to consider the matter and make its decision.
13. At the conclusion of its deliberations, the Committee will EITHER return to the meeting to deliver its decision OR inform all parties of its decision in writing as soon as possible after the meeting. In either event, reasons will be given for the Committee's decision.

**NOTES:**

- (1) EACH PARTY WILL BE AFFORDED A REASONABLE AMOUNT OF TIME TO PRESENT THEIR CASE.**
- (2) ALL PARTIES MAY ASK FOR CLARIFICATION OF ANY POINT AT ANY TIME IN THE PROCEEDINGS.**
- (3) THE COMMITTEE ADMINISTRATOR AND COUNCIL'S SOLICITOR WILL BE PRESENT THROUGHOUT THE MEETING AND MAY ASK QUESTIONS AT ANY TIME TO ASSIST THE COMMITTEE.**

Part 1 – Release to Press



Agenda item:

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<b>Meeting</b>	Licensing Committee
<b>Portfolio Area</b>	Communities, Community Safety and Equalities
<b>Date</b>	20 <sup>th</sup> January 2026

## **APPLICATIONS FOR FIVE TEMPORARY EVENT NOTICES AT STEVENAGE WINTER WONDERLAND, CAR PARK, STEVENAGE LEISURE PARK, KINGSWAY, STEVENAGE, SG1 2UA.**

**Authors** Mary O'Sullivan | Ext. 2724

**Lead Officers** Julie Dwan | Ext. 2493

**Contact Officer** Mary O'Sullivan | Ext. 2724

### **1 PURPOSE**

To determine five Temporary Event Notices applied for by Mr Manning, the organiser of Winter Wonderland, Stevenage.

1.1 In reaching its decision, the Committee must have regard to its obligation to promote the four licensing objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Matters which do not relate to the four licensing objectives must be disregarded.

## 2 RECOMMENDATIONS

2.1 That the Committee reviews the evidence submitted within the representation submitted by the responsible authorities and applicant (and/or representatives) and determines what action should be taken in respect of the temporary event notice.

2.2 That the Committee considers all evidence submitted within the representation, as well that provided by the applicant and/or their representatives, in order to determine the appropriate course of action in relation to this application. Following its assessment, the Committee may decide to:

- allow the licensable activities to proceed as set out in the notice.
- to impose one or more of the existing Premises Licence conditions on the Temporary event Notice (TEN), insofar as those conditions are not inconsistent with the proposed events; or
- conclude that the events would undermine the licensing objectives and therefore should not take place, in which case a counter notice may be issued. **A copy of the current Premises Licence and Plan are at attached at Appendix 1**

## 3 SUMMARY OF APPLICATION

3.1 This report relates to five Temporary Event Notices (TENs) submitted by Mr Scott Manning the Designated Premises Supervisor for the Stevenage Winter Wonderland event, all were duly processed by the licensing authority on 7<sup>th</sup> January 2026. The first of these notices pertains to a proposed event described as a Winter Wonderland, which is situated in the car park of the Leisure Park, Stevenage, to take place between Friday 23<sup>rd</sup> January until Sunday 25<sup>th</sup> January 2026, applying for the authorisation for the sale of alcohol on the premises between 10:00hrs and 22:00hrs. This would extend the licensable activities attached to the premises licence which are operational only between 22<sup>nd</sup> November and 10<sup>th</sup> January in any calendar year. This event is intended to accommodate a maximum of 499 persons. The applicant has also included with his application an E Mail indicating their intention to operate in accordance with the full list of Conditions from Annex 1 and 2 of the existing premises licence. A full copy of the TEN is attached at Appendix 3

3.2 The second Temporary Event Notice (TEN) has been submitted for an identical event described as Stevenage Winter Wonderland, scheduled to take place from Friday 30<sup>th</sup> January until Sunday 1<sup>st</sup> February 2026. The application seeks the authorisation for the same licensable activity as all five notices: the sale of alcohol on the premises between the hours of 10am and 10pm on each of the proposed days. A copy of the TEN is attached at Appendix 4

- 3.3 The third Temporary Event Notice (TEN) has been submitted for an event to take place between Friday 6<sup>th</sup> February 2026 and Sunday 8<sup>th</sup> February 2026. The proposed event, described as Stevenage Winter Wonderland, seeks to provide the sale of alcohol for consumption on the premises between 10:00hrs and 22:00hrs. A copy of this **TEN is attached at Appendix 5**
- 3.4 The fourth Temporary Event Notice (TEN) has been submitted for the premises describes the identical event as "Stevenage Winter Wonderland" applying to take place between Friday 13<sup>th</sup> February and Sunday 15<sup>th</sup> February 2026 and to provide for the sale of alcohol between 10am and 10pm on each of these days. A copy of this **TEN is attached at Appendix 6**
- 3.5 The fifth identical Temporary Event Notice (TEN) has been submitted for an event scheduled to take place between Tuesday 17<sup>th</sup> February and Sunday 22<sup>nd</sup> February 2026 seeking to provide alcohol for consumption on the premises between 10am and 10pm on each day. This does not exceed the maximum total of 165 hours that one event notice can cover. A copy of this **TEN is attached at Appendix 7**

#### **4 BACKGROUND INFORMATION**

- 4.1 Stevenage Winter Wonderland is situated in the North East of the car park within the privately owned Stevenage Leisure Park. It offers various food stalls, fairground rides and an ice rink as well as a bar area with entry upon payment, advertised as a family oriented event. **A Location Map is attached at Appendix 2.**
- 4.2 The event was first granted a premises licence on 14<sup>th</sup> December 2024 before a minor variation to the premises licence approved the repositioning of the bar area which was granted on 22<sup>nd</sup> October 2025. A copy of the premise licence and plan are attached at **Appendix 1**

#### **5 RESPONSIBLE AUTHORITIES**

- 5.1 An objection was received from environmental health for all five TENs for failing to promote the licensing objective of Public Safety. A copy of each objection is attached at **Appendices 8-12**
- 5.2 In summary environmental health's core concern is that the premises licence conditions are not in force after 10<sup>th</sup> January 2026 and granting the TEN would not provide public safety safeguards provided under the Premises licence as conditions cannot be applied other than by the licensing authority.
- 5.3 The event has previously operated under the premises licence with oversight by the Safety Advisory Group (SAG) process and that there have been no complaints arising from the operation of the event during this or the previous operating periods.
- 5.4 No objections were received from Police in respect of this TEN application.

## **6      IMPLICATIONS**

### **6.1    Financial Implications**

- 6.1.1 Whilst the application for a TEN itself has a relatively low fee (£21 per notice), the process of responding to an objection can lead to increased costs to the Council, e.g. administration and legal costs.
- 6.1.2 If the objection results in the event being prevented or delayed, this can lead to significant financial losses. The event organiser may have already made commitments for staffing and marketing. Depending on the type of event, the cancellation could result in lost revenue and potentially damage the reputation of the organiser.

### **6.2    Legal Implications**

- 6.2.1 Local authorities can only object to a TEN on specific, legally defined grounds, as outlined in the Licensing Act 2003. The grounds for objection are limited to:
  - **Public Safety:** The event may pose a risk to the safety of attendees, staff, or the general public.
- 6.2.2 A local authority must demonstrate that it has a reasonable belief that one or more of these criteria will be violated if the event proceeds as applied for. The council's objection must be evidence-based, not simply subjective or arbitrary. If the objection is not based on these legal grounds, it could be legally challenged.
- 6.2.3 The Licensing Act 2003 states that only the licensing authority can impose conditions to a TEN from the existing conditions on the premises licence or club premises certificate at the venue. The licensing authority can only do so:
  - if the police or Environmental Health have objected to the TEN;
  - if that objection has not been withdrawn;
  - if there is a licence or certificate in relation to at least a part of the premises in respect of which the TEN is given;
  - and if the licensing authority considers it appropriate for the promotion of the licensing objectives to impose one or more conditions from the existing premises licence. The conditions must be notified to the premises user on the form prescribed by regulations.
- 6.2.5 Should the Committee decide that the event should not go ahead, a counter notice must be issued.
- 6.2.6 The committee must under Section 106A (3) notify the premises user and provide a notice to each relevant party.

6.2.7 An applicant has the right to appeal the decision of the Licensing Committee should they issue a counter notice in response to an objection from police or environmental health.

### **6.3 Policy Implications**

There are no policy implications.

### **6.4 Equalities and Diversity Implications**

6.4.1 Any decision by the Committee is based on evidence before it at the meeting; there are no equalities and diversity implications.

## **7 BACKGROUND DOCUMENTS**

**BD1** [Licensing Act 2003](#) (Section 100 – 106)

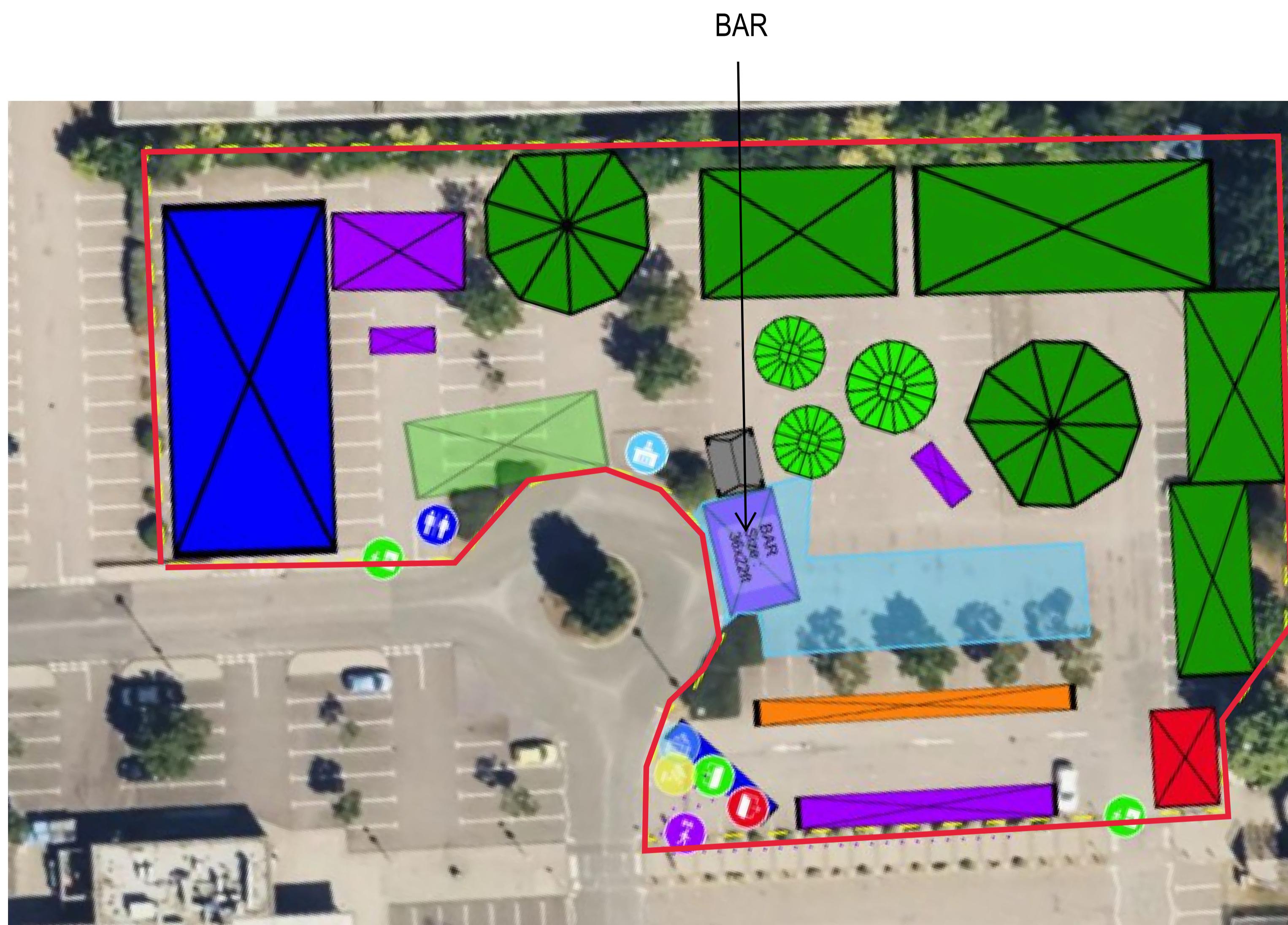
**BD2** [Revised guidance issued under section 182 of the Licensing Act 2003 \(November 2025\) \(accessible version\) - GOV.UK](#) (Section 7)

**BD3** <https://www.stevenage.gov.uk/documents/licensing/statement-of-licensing-policy-2025-2030.pdf>

## **8 APPENDICES**

- 1 Premises Licence and Plan
- 2 Location Map
- 3 Temporary Event Notice for 23<sup>rd</sup> – 25<sup>th</sup> January 2026
- 4 Temporary Event Notice for 30<sup>th</sup> January – 1<sup>st</sup> February 2026
- 5 Temporary Event Notice for 6<sup>th</sup> – 8<sup>th</sup> February 2026
- 6 Temporary Event Notice for 13<sup>th</sup> – 15<sup>th</sup> February 2026
- 7 Temporary Event Notice for 17<sup>th</sup> – 22<sup>nd</sup> February 2026
8. Environmental Health Representation for TEN 23<sup>rd</sup> -25<sup>th</sup> January 2026
- 9 Environmental Health Representation for TEN 30<sup>th</sup> Jan – 1<sup>st</sup> Feb 2026
- 10 Environmental Health Representation for TEN 6<sup>th</sup> Feb – 8<sup>th</sup> Feb 2026
- 11 Environmental Health Representation for TEN 13<sup>th</sup> Feb – 15<sup>th</sup> Feb 2026
- 12 Environmental Health Representation for TEN 17<sup>th</sup> Feb – 22<sup>nd</sup> Feb 2026
- 13 Agents E mail Offering to Apply Conditions to TENs 09.01.26

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CENTRAL CO-ORDINATES: 51°54'06"N/0°12'31"W

### STEVENAGE WINTER WONDERLAND

DESIGN:	ADDRESS	S.P.:	ISSUE:	REV	DATE	DESCRIPTION	DRAWN	CHECKED
STAGED PLAN: LICENSING ACT 2003 PLANS	STEVENAGE LEISURE PARK CAR PARK, STEVENAGE, SG1 2UA			SCALE	1:100			
CLIENT: S MANNING	USE FIGURED DIMENSIONS AT ALL TIMES. REFER ANY ENQUIRIES TO BUILDING CONTRACTOR. ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO CONSTRUCTION. ALL WORK TO COMPLY WITH LOCAL AUTHORITY REGULATIONS.	DWG NO:	LAND AREA:	AR-001				



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LICENSING ACT 2003  
**PREMISES LICENCE**

**SBCL0283**

LICENSING AUTHORITY



**Daneshill House  
Danestrete  
Stevenage  
Herts  
SG1 1HN**

Part 1 – Premises Details

Stevenage Winter Wonderland  
Car Park  
Stevenage Leisure Park  
Kingsway  
Stevenage  
SG1 2UA  
Telephone Number:

Where the Licence is time limited the dates: Not applicable

Licisable Activities authorised by the licence:

J - Sale of Alcohol

The times the licence authorises the carrying out of licensable activities:

**J - Sale of Alcohol** (Alcohol is supplied for consumption on the Premises)

From: To:

Monday-Sunday 10:00 22:00

The opening hours of the premises: From: To:

Monday - Sunday 10:00 22:30

Where the licence authorises supplies of alcohol whether these are on and /or off supplies:

Alcohol is supplied for consumption on the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

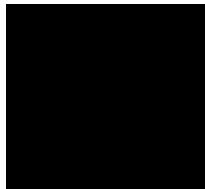
Mannings Fairview Company Limited  
30-34 North Street, Hailsham, East Sussex, BN27 1DW,

**Registered number of holder, for example company number, charity number (where applicable)**

Mannings Fairview Company Limited

04115931

**Name address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:**



**Personal Licence number and issuing authority of Personal Licence held by Designated Premises Supervisor (where the premises authorises for the supply of alcohol):**

**Personal Licence Number:**

Licensing Authority: Wealden District Council

## ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made under the premises licence –
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.  
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
  - (a) a holographic mark, or
  - (b) an ultraviolet feature.
6. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

9. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

10. Exhibition of Films –  
The admission of children under 18 to any film exhibition must be restricted in accordance with any recommendation made by the film classification body specified in Section 4. Video Recordings Act 1984 unless the licensing authority notifies the holder of his premises licence that recommendations made by the licensing authority must be followed instead.

## ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. This licence shall be operational only between 22nd November and 10th January in any calendar year
2. The premises licence holder will provide notification of the event no later than 4 months prior to the commencement of the event. This notification will provide the name of the event, the event type (including licensable activities and relevant zones to be used within the site), the date of the event (including start and finish times) and the anticipated capacity of the event.
3. The premises licence holder will provide a draft Event Management Plan (EMP) to all responsible authorities no later than 3 months prior to the commencement of the event.

4. There shall be CCTV covering the whole of the Event space. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to police or an authorised officer of the licensing authority upon request throughout the proceeding 31-day period.

5. the Premises must implement a 'Challenge 25' policy whereby all customers who appear to be under the age of 25 must produce photographic identification in the form of a passport, driving licence or proof of age scheme (P.A.S.S) approved identification before the sale of alcohol can take place.

6. In addition to any other training, the premises licence holder shall ensure that all staff involved in the sale of alcohol are trained to prevent underage sales and to maintain a refusals/incident log.

7. All alcohol shall be served in plastic/biodegradable drinking vessels. no glass drinking vessels or containers (including bottles) of any sort shall be provided to, or used by, customers on the premises.

8. Alcohol will be sold in designated areas and consumption of alcohol shall be restricted to the licensed area as per the premises plan.

9. An incident log shall be kept for the premises for at least 12 months and made available on request to Police or an authorised officer of the Licensing Authority. The incident log shall record the following:

- a) all crimes reported to the venue or by the venue to the Police
- b) all ejections of patrons
- c) any complaints received
- d) any incidents of disorder
- e) seizures of drugs, offensive weapons, fraudulent ID or other items
- f) any refusal of the sale of alcohol.

10. A minimum of 4 SIA licensed security staff shall be on duty at the event between 4pm and Closing time of the premises

11. Trained stewards shall be positioned throughout the premises for the duration of the event

12. All risk assessments shall be available on the premises for inspection by police or responsible authority upon request

13. There shall clear signage, prominently displayed directing people to emergency exits and evacuation routes.

14. No open flames or pyrotechnics shall be permitted on site

15. A dedicated First Aid point shall be staffed throughout the event and access routes for ambulances shall be in place.

16. Amplified music and the use of loudspeakers shall cease at 22.00hrs

17. All complaints relating to noise shall be logged and appropriate measures will be taken to mitigate the nuisance

18. Sufficient waste receptacles and recycling facilities shall be provided

19. Post event cleaning shall be completed within 24 hours of the conclusion of the event.

20. There shall be a lost child policy in place - There shall be a lost and found facility in place for children and vulnerable persons, this will be manned by DBS checked personnel.

#### **ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING**

Not applicable

#### **ANNEX 4 – AUTHORISED PLANS**

One Plan attached. Stevenage Leisure Park Car Park, Stevenage SG1 2UA. Drawing Number: AR-001 Date: 20.10.2025



Date: 18th November 2025

Assistant Director, Planning & Regulation

# PREMISES LICENCE SUMMARY



Daneshill House  
Danestrete  
Stevenage  
Herts  
SG1 1HN

## Part 1 – Premises Details

Stevenage Winter Wonderland  
Car Park  
Stevenage Leisure Park  
Kingsway  
Stevenage  
SG1 2UA

Telephone Number:

Where the Licence is time limited the dates: Not applicable

### Licensable Activities authorised by the licence:

J - Sale of Alcohol

### The times the licence authorises the carrying out of licensable activities:

**J - Sale of Alcohol** (Alcohol is supplied for consumption on the Premises)

From: To:

Monday-Sunday 10:00 22:00

### The opening hours of the premises: From: To:

Monday - Sunday 10:00 22:30

### Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

Alcohol is supplied for consumption on the Premises

## Part 2

### Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Mannings Fairview Company Limited  
30-34 North Street, Hailsham, East Sussex, BN27 1DW,

**Registered number of holder, for example company number, charity number (where applicable)**

Mannings Fairview Company Limited 04115931

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:**

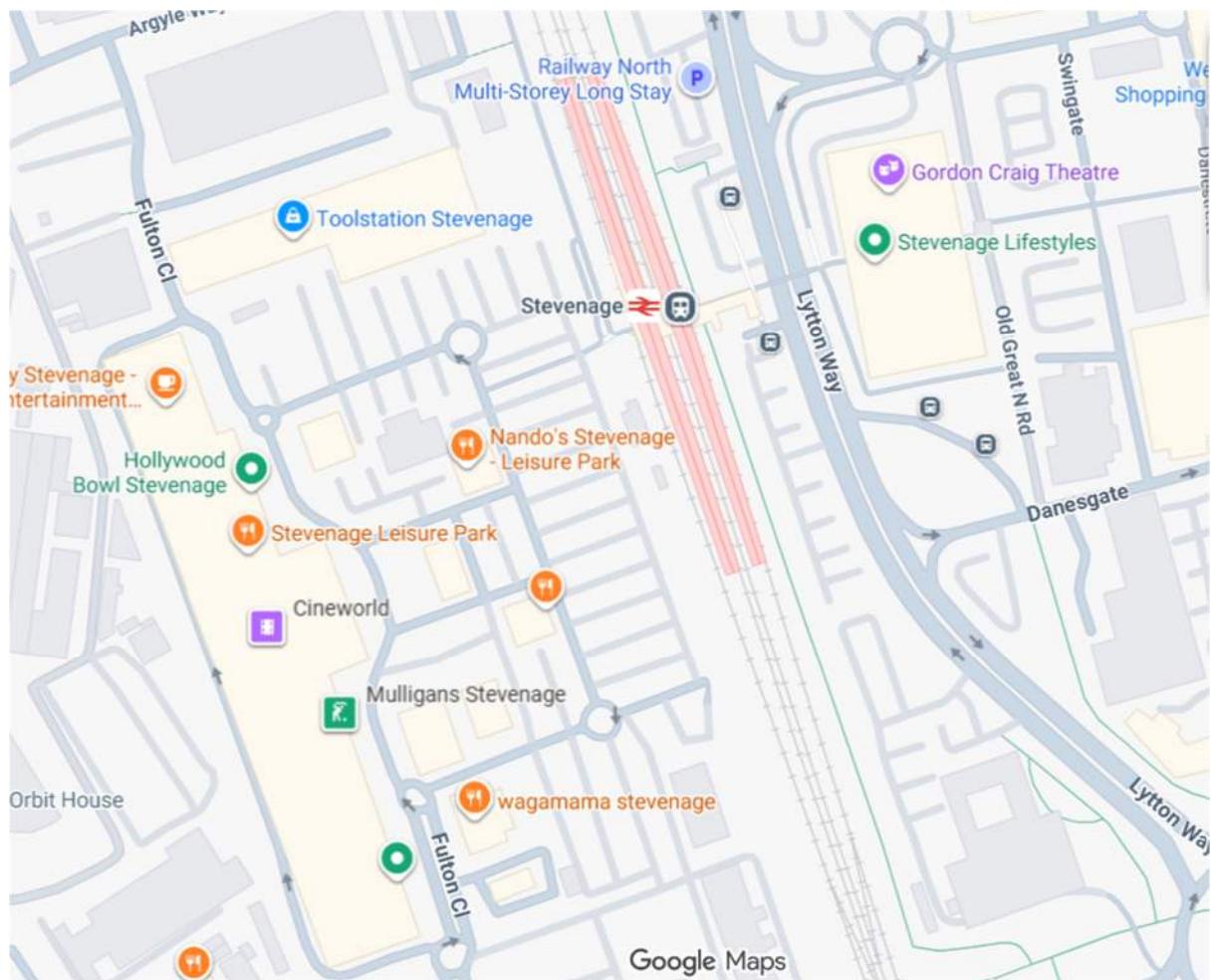
[REDACTED]

**State whether access to the premises by children is restricted or prohibited:**

Restricted by virtue of the Licensing Act 2003

Assistant Director, Planning & Regulation

**Date: 18th November 2025**



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## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr		
Surname	[REDACTED]		
Forenames	[REDACTED]		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	[REDACTED]		
Surname	[REDACTED]		
Forenames	[REDACTED]		
3. Your date of birth	Day	Month	Year
4. Your place of birth	England		
5. National Insurance Number	[REDACTED]		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
7. Other contact details			
Telephone numbers Daytime	[REDACTED]		
Evening (optional)	[REDACTED]		
Mobile (optional)	[REDACTED]		
Fax number (optional)	[REDACTED]		
E-Mail address (if available)	[REDACTED]		
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			

[REDACTED]	
Post town	Postcode [REDACTED]
<b>9. Alternative contact details (if applicable)</b>	
Telephone numbers: Daytime	[REDACTED]
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	[REDACTED]

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
STEVENAGE WINTER WONDERLAND, STEVENAGE LEISURE PARK CAR PARK, STEVENAGE, SG1 2UA	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	SBCL0283
Club premises certificate number	N/A
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
[REDACTED]	

Restricted to area as delineated in licensing act premises licence.  
TEN is subject to the same licence conditions.

Please describe the nature of the premises below. (Please read note 4)

Winter wonderland event in car park - extended event duration

Please describe the nature of the event below. (Please read note 5)

The TEN has been applied for as the event is planned to continue through to February mid term. The conditions on the licence restrict the dates.

### 3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol

X

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

The provision of regulated entertainment (Please read note 7)							
The provision of late night refreshment							
Are you giving a late temporary event notice? (Please read note 8)							
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)							
23 <sup>th</sup> to 25 <sup>th</sup> January 2026							
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24-hour clock). (Please read note 10)							
10:00-22:00							
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	499						
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	<table border="1"> <tr> <td>On the premises only</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Off the premises only</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	On the premises only	<input checked="" type="checkbox"/>	Off the premises only	<input type="checkbox"/>	Both	<input type="checkbox"/>
On the premises only	<input checked="" type="checkbox"/>						
Off the premises only	<input type="checkbox"/>						
Both	<input type="checkbox"/>						

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)
Not Applicable.

4. Personal licence holders (Please read note 14)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		
PERSONAL LICENCE NUMBER: [REDACTED]		
ISSUING AUTHORITY: [REDACTED]		

5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	1	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)		
I have: (Please tick the appropriate boxes, where applicable)		
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>	
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>	
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>	
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>	

Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

#### 8. Condition (Please read note 18)

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

#### 9. Declarations (Please read note 19)

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

- (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and
- (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.

Signature

Date

Name of Person signing

Authorised Agent

For completion by the licensing authority

#### 10. Acknowledgement (Please read note 20)

I acknowledge receipt of this temporary event notice.

Signature

On behalf of the licensing authority

Date

Name of Officer signing

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

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1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr		
Surname	[REDACTED]		
Forenames	[REDACTED]		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	[REDACTED]		
Surname	[REDACTED]		
Forenames	[REDACTED]		
3. Your date of birth	Day	Month	Year
4. Your place of birth	[REDACTED]		
5. National Insurance Number	[REDACTED]		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
7. Other contact details			
Telephone numbers Daytime	[REDACTED]		
Evening (optional)	[REDACTED]		
Mobile (optional)	[REDACTED]		
Fax number (optional)	[REDACTED]		
E-Mail address (if available)	[REDACTED]		
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			

Post town	Postcode
<b>9. Alternative contact details (if applicable)</b>	
Telephone numbers: Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
STEVENAGE WINTER WONDERLAND, STEVENAGE LEISURE PARK CAR PARK, STEVENAGE, SG1 2UA	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	SBCL0283
Club premises certificate number	N/A
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	

Restricted to area as delineated in licensing act premises licence.  
TEN is subject to the same licence conditions.

Please describe the nature of the premises below. (Please read note 4)

Winter wonderland event in car park - extended event duration

Please describe the nature of the event below. (Please read note 5)

The TEN has been applied for as the event is planned to continue through to February mid term. The conditions on the licence restrict the dates.

### 3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/> X
-------------------------------	---------------------------------------

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	
--	--

The provision of regulated entertainment (Please read note 7)							
The provision of late night refreshment							
Are you giving a late temporary event notice? (Please read note 8)							
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)							
30 <sup>th</sup> Jan to 01st Feb 2026							
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24-hour clock). (Please read note 10)							
10:00-22:00							
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	499						
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Both							

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Not Applicable.

4. Personal licence holders (Please read note 14)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		
PERSONAL LICENCE NUMBER: [REDACTED]		
ISSUING AUTHORITY: [REDACTED]		

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Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>	
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>	
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>	

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The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

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- (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.

*Signature*

Date

Name of Person signing

[REDACTED]

[REDACTED] – Authorised Agent

For completion by the licensing authority

#### 10. Acknowledgement (Please read note 20)

I acknowledge receipt of this temporary event notice.

Signature

On behalf of the licensing authority

Date

Name of Officer signing

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

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Surname	[REDACTED]		
Forenames	[REDACTED]		
3. Your date of birth	Day	Month	Year
4. Your place of birth	[REDACTED]		
5. National Insurance Number	[REDACTED]		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
7. Other contact details			
Telephone numbers Daytime	[REDACTED]		
Evening (optional)	[REDACTED]		
Mobile (optional)	[REDACTED]		
Fax number (optional)	[REDACTED]		
E-Mail address (if available)	[REDACTED]		
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			

<p>[REDACTED]</p>	
Post town	Postcode [REDACTED]
<b>9. Alternative contact details (if applicable)</b>	
Telephone numbers: Daytime	[REDACTED]
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
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STEVENAGE WINTER WONDERLAND, STEVENAGE LEISURE PARK CAR PARK, STEVENAGE, SG1 2UA	
<p>Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.</p>	
Premises licence number	SBCL0283
Club premises certificate number	N/A
<p>If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)</p>	
<p>[REDACTED]</p>	

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Winter wonderland event in car park - extended event duration

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The sale by retail of alcohol

X

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

The provision of regulated entertainment (Please read note 7)							
The provision of late night refreshment							
Are you giving a late temporary event notice? (Please read note 8)							
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)							
06th - 08th Feb 2026							
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24-hour clock). (Please read note 10)							
10:00-22:00							
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	499						
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	<table border="1"> <tr> <td>On the premises only</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Off the premises only</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	On the premises only	<input checked="" type="checkbox"/>	Off the premises only	<input type="checkbox"/>	Both	<input type="checkbox"/>
On the premises only	<input checked="" type="checkbox"/>						
Off the premises only	<input type="checkbox"/>						
Both	<input type="checkbox"/>						

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)
Not Applicable.

4. Personal licence holders (Please read note 14)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		
PERSONAL LICENCE NUMBER: [REDACTED]		
ISSUING AUTHORITY: [REDACTED]		

5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	3	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)		
I have: (Please tick the appropriate boxes, where applicable)		
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>	
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>	
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>	
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>	

Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	x <input type="checkbox"/>

#### 8. Condition (Please read note 18)

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

#### 9. Declarations (Please read note 19)

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

- (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and
- (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.

*Signature*

Date

Name of Person signing

- Authorised Agent

For completion by the licensing authority

#### 10. Acknowledgement (Please read note 20)

I acknowledge receipt of this temporary event notice.

Signature

On behalf of the licensing authority

Date

Name of Officer signing

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr		
Surname	[REDACTED]		
Forenames	[REDACTED]		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	[REDACTED]		
Surname	[REDACTED]		
Forenames	[REDACTED]		
3. Your date of birth	Day	Month	Year
4. Your place of birth	[REDACTED]		
5. National Insurance Number	[REDACTED]		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
7. Other contact details			
Telephone numbers	[REDACTED]		
Daytime	[REDACTED]		
Evening (optional)	[REDACTED]		
Mobile (optional)	[REDACTED]		
Fax number (optional)	[REDACTED]		
E-Mail address (if available)	[REDACTED]		
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			

[REDACTED]	
Post town	Postcode [REDACTED]
<b>9. Alternative contact details (if applicable)</b>	
Telephone numbers: Daytime	[REDACTED]
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	[REDACTED]

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
STEVENAGE WINTER WONDERLAND, STEVENAGE LEISURE PARK CAR PARK, STEVENAGE, SG1 2UA	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	SBCL0283
Club premises certificate number	N/A
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
[REDACTED]	

Restricted to area as delineated in licensing act premises licence.  
TEN is subject to the same licence conditions.

Please describe the nature of the premises below. (Please read note 4)

Winter wonderland event in car park - extended event duration

Please describe the nature of the event below. (Please read note 5)

The TEN has been applied for as the event is planned to continue through to February mid term. The conditions on the licence restrict the dates.

### 3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol

X

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

The provision of regulated entertainment (Please read note 7)							
The provision of late night refreshment							
Are you giving a late temporary event notice? (Please read note 8)							
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)							
13th - 15th Feb 2026							
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24-hour clock). (Please read note 10)							
10:00-22:00							
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	499						
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	<table border="1"> <tr> <td>On the premises only</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Off the premises only</td> <td></td> </tr> <tr> <td>Both</td> <td></td> </tr> </table>	On the premises only	<input checked="" type="checkbox"/>	Off the premises only		Both	
On the premises only	<input checked="" type="checkbox"/>						
Off the premises only							
Both							

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)
Not Applicable.

4. Personal licence holders (Please read note 14)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		
PERSONAL LICENCE NUMBER: [REDACTED]		
ISSUING AUTHORITY: [REDACTED]		

5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	4	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)		
I have: (Please tick the appropriate boxes, where applicable)		
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>	
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>	
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>	
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>	

Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

#### 8. Condition (Please read note 18)

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

#### 9. Declarations (Please read note 19)

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

- (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and
- (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.

Signature

Date

Name of Person signing

Authorised Agent

For completion by the licensing authority

#### 10. Acknowledgement (Please read note 20)

I acknowledge receipt of this temporary event notice.

Signature

On behalf of the licensing authority

Date

Name of Officer signing

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr		
Surname	[REDACTED]		
Forenames	[REDACTED]		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	[REDACTED]		
Surname	[REDACTED]		
Forenames	[REDACTED]		
3. Your date of birth	Day	Month	Year
4. Your place of birth	[REDACTED]		
5. National Insurance Number	[REDACTED]		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
7. Other contact details			
Telephone numbers	[REDACTED]		
Daytime	[REDACTED]		
Evening (optional)	[REDACTED]		
Mobile (optional)	[REDACTED]		
Fax number (optional)	[REDACTED]		
E-Mail address (if available)	[REDACTED]		
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			

Post town	Postcode
<b>9. Alternative contact details (if applicable)</b>	
Telephone numbers: Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
STEVENAGE WINTER WONDERLAND, STEVENAGE LEISURE PARK CAR PARK, STEVENAGE, SG1 2UA	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	SBCL0283
Club premises certificate number	N/A
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	

Restricted to area as delineated in licensing act premises licence.  
TEN is subject to the same licence conditions.

Please describe the nature of the premises below. (Please read note 4)

Winter wonderland event in car park - extended event duration

Please describe the nature of the event below. (Please read note 5)

The TEN has been applied for as the event is planned to continue through to February mid term. The conditions on the licence restrict the dates.

### 3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol

X

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

The provision of regulated entertainment (Please read note 7)							
The provision of late night refreshment							
Are you giving a late temporary event notice? (Please read note 8)							
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)							
17th - 22nd Feb 2026							
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24-hour clock). (Please read note 10)							
10:00-22:00							
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	499						
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	<table border="1"> <tr> <td>On the premises only</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Off the premises only</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	On the premises only	<input checked="" type="checkbox"/>	Off the premises only	<input type="checkbox"/>	Both	<input type="checkbox"/>
On the premises only	<input checked="" type="checkbox"/>						
Off the premises only	<input type="checkbox"/>						
Both	<input type="checkbox"/>						

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)
Not Applicable.

4. Personal licence holders (Please read note 14)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		
PERSONAL LICENCE NUMBER:		
ISSUING AUTHORITY:		

5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	5	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)		
I have: (Please tick the appropriate boxes, where applicable)		
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>	
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>	
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>	
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>	
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>	

Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

#### 8. Condition (Please read note 18)

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

#### 9. Declarations (Please read note 19)

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

- (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and
- (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.

*Signature*

Date

Name of Person signing

– Authorised Agent

For completion by the licensing authority

#### 10. Acknowledgement (Please read note 20)

I acknowledge receipt of this temporary event notice.

Signature

On behalf of the licensing authority

Date

Name of Officer signing



## Licensing Act 2003

### OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES Stevenage Borough Council LICENSING AUTHORITY

#### Section 104 Licensing Act 2003 (as amended)

**Responsible Authority: Environmental Health**

**Relevant person:**

Your Name	[REDACTED]
Job Title	Commercial Environmental Health Manager
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	[REDACTED]

Name of the premises you are making an objection about	Stevenage Winter Wonderland
Address of the premises you are making an objection about	Car Park Stevenage Leisure Park Kingsway Stevenage SG1 2UA
Date and time of proposed event	23 January to 25 January 2026; 10:00 – 22:00 hours
Applicant	[REDACTED]
Date TEN Received	7 January 2026

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

### Licensing Objections

<b>Which of the four licensing Objectives does your representation relate to?</b>	<b>Yes Or No</b>	<b>Nature of objection Please use continuation sheet as required</b>
<b>To prevent crime and disorder</b>	Yes	The premises benefits from an existing premises licence (SBCL0283) which contains a comprehensive set of conditions designed to promote all four licensing objectives. However, by virtue of condition 1 (Annex II) this licence is expressly restricted to operating between 22 November and 10 January in any calendar year.
<b>Public safety</b>	Yes	
<b>To prevent public nuisance</b>	Yes	
<b>To protect children from harm</b>	Yes	
		<p>The proposed Temporary Event Notice (TEN) seeks to authorise licensable activities outside of that period, however the premises licence conditions do not automatically apply during the TEN sought.</p> <p>Environmental Health has no legal power to transfer or impose those conditions onto a TEN unless an objection is made, and conditions are subsequently attached by the Licensing Authority.</p> <p>It is acknowledged that the event has previously operated under the premises licence, has been considered through the Safety Advisory Group (SAG) process, and that there have been no complaints arising from the operation of the event during this or previous operating periods.</p> <p>This objection is not made as a result of any concerns arising from previous operation, but is a necessary and proportionate step to ensure the continued promotion of the licensing objectives by transferring the relevant conditions onto the TEN.</p> <p>Environmental Health recommends the attachment of conditions from Annex II of premises licence SBCL0283, excluding only those conditions that are date-specific or procedural, i.e. conditions 1,2 and 3 and therefore not appropriate or enforceable under this TEN.</p> <p>Enclosed: Annex II of the premises licence SBCL0283 excluding conditions 1,2, and 3.</p>

Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed: 

Date: 12 January 2026

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).

The objector must also serve copies on the applicant and the police.



## Licensing Act 2003

### OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES Stevenage Borough Council LICENSING AUTHORITY

#### Section 104 Licensing Act 2003 (as amended)

**Responsible Authority: Environmental Health**

**Relevant person:**

Your Name	[REDACTED]
Job Title	Commercial Environmental Health Manager
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	[REDACTED]

Name of the premises you are making an objection about	Stevenage Winter Wonderland
Address of the premises you are making an objection about	Car Park Stevenage Leisure Park Kingsway Stevenage SG1 2UA
Date and time of proposed event	30 January to 1 February 2026; 10:00 – 22:00 hours
Applicant	[REDACTED]
Date TEN Received	7 January 2026

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

### Licensing Objections

<b>Which of the four licensing Objectives does your representation relate to?</b>	<b>Yes Or No</b>	<b>Nature of objection Please use continuation sheet as required</b>
<b>To prevent crime and disorder</b>	Yes	The premises benefits from an existing premises licence (SBCL0283) which contains a comprehensive set of conditions designed to promote all four licensing objectives. However, by virtue of condition 1 (Annex II) this licence is expressly restricted to operating between 22 November and 10 January in any calendar year.
<b>Public safety</b>	Yes	
<b>To prevent public nuisance</b>	Yes	
<b>To protect children from harm</b>	Yes	
		<p>The proposed Temporary Event Notice (TEN) seeks to authorise licensable activities outside of that period, however the premises licence conditions do not automatically apply during the TEN sought.</p> <p>Environmental Health has no legal power to transfer or impose those conditions onto a TEN unless an objection is made, and conditions are subsequently attached by the Licensing Authority.</p> <p>It is acknowledged that the event has previously operated under the premises licence, has been considered through the Safety Advisory Group (SAG) process, and that there have been no complaints arising from the operation of the event during this or previous operating periods.</p> <p>This objection is not made as a result of any concerns arising from previous operation, but is a necessary and proportionate step to ensure the continued promotion of the licensing objectives by transferring the relevant conditions onto the TEN.</p> <p>Environmental Health recommends the attachment of conditions from Annex II of premises licence SBCL0283, excluding only those conditions that are date-specific or procedural, i.e. conditions 1,2 and 3 and therefore not appropriate or enforceable under this TEN.</p> <p>Enclosed: Annex II of the premises licence SBCL0283 excluding conditions 1,2, and 3.</p>

Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed: 

Date: 12 January 2026

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).

The objector must also serve copies on the applicant and the police.



## Licensing Act 2003

### OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES Stevenage Borough Council LICENSING AUTHORITY

#### Section 104 Licensing Act 2003 (as amended)

**Responsible Authority: Environmental Health**

**Relevant person:**

Your Name	[REDACTED]
Job Title	Commercial Environmental Health Manager
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	[REDACTED]

Name of the premises you are making an objection about	Stevenage Winter Wonderland
Address of the premises you are making an objection about	Car Park Stevenage Leisure Park Kingsway Stevenage SG1 2UA
Date and time of proposed event	6 February to 8 February 2026; 10:00 – 22:00 hours
Applicant	[REDACTED]
Date TEN Received	7 January 2026

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

### Licensing Objections

<b>Which of the four licensing Objectives does your representation relate to?</b>	<b>Yes Or No</b>	<b>Nature of objection Please use continuation sheet as required</b>
<b>To prevent crime and disorder</b>	Yes	The premises benefits from an existing premises licence (SBCL0283) which contains a comprehensive set of conditions designed to promote all four licensing objectives. However, by virtue of condition 1 (Annex II) this licence is expressly restricted to operating between 22 November and 10 January in any calendar year.
<b>Public safety</b>	Yes	
<b>To prevent public nuisance</b>	Yes	
<b>To protect children from harm</b>	Yes	
		<p>The proposed Temporary Event Notice (TEN) seeks to authorise licensable activities outside of that period, however the premises licence conditions do not automatically apply during the TEN sought.</p> <p>Environmental Health has no legal power to transfer or impose those conditions onto a TEN unless an objection is made, and conditions are subsequently attached by the Licensing Authority.</p> <p>It is acknowledged that the event has previously operated under the premises licence, has been considered through the Safety Advisory Group (SAG) process, and that there have been no complaints arising from the operation of the event during this or previous operating periods.</p> <p>This objection is not made as a result of any concerns arising from previous operation, but is a necessary and proportionate step to ensure the continued promotion of the licensing objectives by transferring the relevant conditions onto the TEN.</p> <p>Environmental Health recommends the attachment of conditions from Annex II of premises licence SBCL0283, excluding only those conditions that are date-specific or procedural, i.e. conditions 1,2 and 3 and therefore not appropriate or enforceable under this TEN.</p> <p>Enclosed: Annex II of the premises licence SBCL0283 excluding conditions 1,2, and 3.</p>

Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed: 

Date: 12 January 2026

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).

The objector must also serve copies on the applicant and the police.



## Licensing Act 2003

### OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES Stevenage Borough Council LICENSING AUTHORITY

#### Section 104 Licensing Act 2003 (as amended)

**Responsible Authority: Environmental Health**

**Relevant person:**

Your Name	[REDACTED]
Job Title	Commercial Environmental Health Manager
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	[REDACTED]

Name of the premises you are making an objection about	Stevenage Winter Wonderland
Address of the premises you are making an objection about	Car Park Stevenage Leisure Park Kingsway Stevenage SG1 2UA
Date and time of proposed event	13 February to 15 February 2026; 10:00 – 22:00 hours
Applicant	[REDACTED]
Date TEN Received	7 January 2026

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

### Licensing Objections

<b>Which of the four licensing Objectives does your representation relate to?</b>	<b>Yes Or No</b>	<b>Nature of objection Please use continuation sheet as required</b>
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## Licensing Act 2003

### OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES Stevenage Borough Council LICENSING AUTHORITY

#### Section 104 Licensing Act 2003 (as amended)

**Responsible Authority: Environmental Health**

**Relevant person:**

Your Name	[REDACTED]
Job Title	Commercial Environmental Health Manager
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	[REDACTED]

Name of the premises you are making an objection about	Stevenage Winter Wonderland
Address of the premises you are making an objection about	Car Park Stevenage Leisure Park Kingsway Stevenage SG1 2UA
Date and time of proposed event	17 February to 22 February 2026; 10:00 – 22:00 hours
Applicant	[REDACTED]
Date TEN Received	7 January 2026

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

### Licensing Objections

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Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed: 

Date: 12 January 2026

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).

The objector must also serve copies on the applicant and the police.

**From:** [REDACTED]  
**Sent:** 09 January 2026 10:20  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** [External] Re: Urgent -TEN - Winter wonderland, Stevenage

Hello [REDACTED]

As discussed on the phone,

Whilst the TEN may not have conditions unless attached by committee, please accept this email as confirmation that, as a matter of good practice, the licence holder commits adhere to the following conditions which are on the premises licence for the duration of the TENs applied for:

4. There shall be CCTV covering the whole of the Event space. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to police or an authorised officer of the licensing authority upon request throughout the proceeding 31 day period.
5. The Premises must implement a 'Challenge 25' policy whereby all customers who appear to be under the age of 25 must produce photographic identification in the form of a passport, driving licence or proof of age scheme (P.A.S.S) approved identification before the sale of alcohol can take place.
6. In addition to any other training, the premises licence holder shall ensure that all staff involved in the sale of alcohol are trained to prevent underage sales and to maintain a refusals/incident log.
7. All alcohol shall be served in plastic/biodegradable drinking vessels. no glass drinking vessels or containers (including bottles) of any sort shall be provided to, or used by, customers on the premises.
8. Alcohol will be sold in designated areas and consumption of alcohol shall be restricted to the licensed area as per the premises plan.
9. An incident log shall be kept for the premises for at least 12 months and made available on request to Police or an authorised officer of the Licensing Authority. The incident log shall record the following: a) all crimes reported to the venue or by the venue to the Police b) all ejections of patrons c) any complaints received d) any incidents of disorder e) seizures of drugs, offensive weapons, fraudulent ID or other items f) any refusal of the sale of alcohol.
10. A minimum of 4 SIA licensed security staff shall be on duty at the event between 4pm and Closing time of the premises
11. Trained stewards shall be positioned throughout the premises for the duration of the event
12. All risk assessments shall be available on the premises for inspection by police or responsible authority upon request
13. There shall clear signage, prominently displayed directing people to emergency exits and evacuation routes.
14. No open flames or pyrotechnics shall be permitted on site
15. A dedicated First Aid point shall be staffed throughout the event and access routes for ambulances shall be in place.
16. Amplified music and the use of loud speakers shall cease at 22.00hrs
17. All complaints relating to noise shall be logged and appropriate measures will be taken to mitigate the nuisance 1
18. Sufficient waste receptacles and recycling facilities shall be provided
19. Post event cleaning shall be completed within 24 hours of the conclusion of the event.
20. There shall be a lost child policy in place - There shall be a lost and found facility in place for children and vulnerable persons, this will be manned by DBS checked personnel.

Conditions 4 through to 20.

Kind Regards,

Director

Tel: [REDACTED]

Absolute Licence Solutions Ltd  
Co. No. 12211951

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On Jan 9 2026, at 10:06 am, [REDACTED]

Good morning

I am contacting you regarding the TEN's submitted for Winter Wonderland, Stevenage and would appreciate your giving me a call as soon as possible. I have left messages however the number seems to be diverted to another company.

Many thanks

[REDACTED] | Licensing Officer | Stevenage Borough Council | Daneshill House, Danestrete, Stevenage, Herts., SG1 1HN

Tel: [REDACTED] Email: [REDACTED] eb: [www.stevenage.gov.uk](http://www.stevenage.gov.uk)





Our Privacy Policy has been updated to reflect changes to data protection legislation and can be viewed at the following link <http://www.stevenage.gov.uk/privacy-policy>

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